

CITY OF GOODING

CLASS SPECIFICATION

WATER/SEWER OPERATOR I

Pay Grade: 6

FLSA Designation: Non-Exempt

Classification Summary

The primary function of an employee in this class is to perform entry-level or semi-skilled installation, maintenance, inspection, and repair work on the City water distribution and sewer collection systems and treatment plants. This position regularly performs tasks wherever needed to maintain effective and efficient facilities and operations. This position may be a regular full-time or part-time position, or seasonal/temporary job. The work is performed under the direct supervision of the Waterworks Supervisor and may have general supervision by the Water/Sewer Operator II's. The principal duties of this class are performed in a treatment plant and outdoor environment that may include working in adverse weather conditions and hazards involving the use of power tools and equipment, exposure to hazardous materials and performing work in confined spaces.

Essential Duties and Responsibilities (may vary by assignment)

- Operates a variety of vehicles and heavy equipment, including but not limited to, sewer cleaners, tractor mowers, dump trucks, front end loaders and attachments, sweepers, pavers, backhoes, water tankers, snow removal vehicles, street marking equipment, graders, sanitation trucks, and related equipment;
- Operates a variety of hand tools and power tools, including but not limited to, sledges, hammers, picks, air compressors, chainsaws, air hammers, jacks, sprayers, and related equipment;
- Read water meters;
- Performs asphalt and concrete repair and replacement, including operation of cutters and saws, setting forms, and finishing;
- Performs installation, maintenance, inspection, and repair work on water distribution and sewer collection systems, including water mains, service connections, meters, meter boxes, valves, fire hydrants, and sanitary and storm sewer pipes and culverts;
- Responds to emergency situations such as system breaks or blockages, including locating affected areas, traffic control, erection of safety barricades, and notification of affected users;
- Performs installation and repair work including digging and backfilling trenches; installing and repairing pipelines, including cutting, tapping, threading, and making joint connections on copper, plastic, and other pipe materials;

- Flushes and cleans valves and lines, including extensions and new and repaired lines;
- Raises, lowers, or relocates water mains, water meters, valves, fire hydrants, and water and sanitary sewer lines, manholes, and culverts to accommodate other utilities or street installation and repair;
- Places work zone traffic control devices and performs flagging duties;
- Locates and marks city owned utility lines, including water, sewer, storm drains etc., prior to excavation;
- Performs general building maintenance and grounds keeping tasks such as cleaning and snow removal;
- Maintains current inspection, maintenance, repair, and daily work records, reports, and logs;
- Performs routine maintenance on vehicles and equipment and maintains service and maintenance records;
- Maintains cooperative working relationships with supervisor and co-workers, other City staff and administrators;
- Performs all work duties and activities in accordance with City and Department policies, procedures and safety practices.

Other Duties and Responsibilities

- Performs scheduled and assigned maintenance, repair, and service work on City streets, rights-of-ways, sidewalks, curbs, alleys, medians, and structures;
- Erects, maintains, and repairs fences, guard rails, and traffic signs;
- Mows grass, prunes and cultivates vegetation, applies fertilizer and insecticide;
- Removes debris and other safety hazards from streets, curbs, storm drains, ditches, alleys, and adjacent public areas;
- Clearing alley ways of debris, tree limbs and other obstructions that may impede sanitation services;
- Distribution and repair of garbage collection cans;
- Places erosion and sediment control devices;
- Paints and stripes streets, parking lots, and other City properties;
- Performs other related duties as required.
- May be required to work other than regularly scheduled work hours;
- On call 24 hours to respond to emergency situations
- Weekend on call duty required;

Knowledge, Skills and Abilities

Knowledge of:

- Methods, materials, procedures, and standard practices of, water distribution and wastewater collection and treatment;
- Heavy and construction equipment operation and maintenance;
- Equipment and tool operation and maintenance practices;
- Federal (OSHA) regulations and City policies regarding safe work practices relating to use of power tools and working in confined spaces;

Ability to:

- Operate power equipment, including but not limited to, sewer cleaning equipment, water pumping equipment, dump trucks, bobcats, loaders, pavers, rollers, snow plowing and sanding, sanitation collection trucks, and related equipment as assigned;
- Perform concrete and asphalt repair and replacement;
- Operate hand and power tools;
- Operate a motor vehicle, including heavy equipment;
- Communicate effectively with the public and other employees.
- Coordinate a variety of tasks and schedules to meet demanding timelines;
- Read, comprehend, and follow oral and written instructions and to understand and apply available guidelines to varied operational requirements;
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Demonstrate integrity, ingenuity and inventiveness in the performance of assigned tasks;
- Communicate both orally and in writing;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Work independently or as a team member;
- Establish and maintain effective working relationships with the public, other City employees, supervisory and subordinate personnel, as well as elected and appointed officials.

Acceptable Experience and Training

- High school diploma or GED equivalency required; and
- One (1) year experience in public works environment is preferred; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform as an effective and competent Public Works Operator I.

Special Qualifications

- Idaho Class B CDL and airbrake and tanker endorsements are preferred, or obtain within 6 months of hire.
- Valid Idaho driver's license is required.
- Must possess or be able to obtain State of Idaho Water and Wastewater I licensure following the 1600-hour eligibility requirements.
- Must provide active phone number for after hours contact;

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal instructions, communicate with other employees and the public, and discern warning or emergency alarms, including vehicle backup warnings;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend and carry out written work instructions and work orders, technical and operational documents, and blueprints;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to variety of heavy equipment and power and hand tools and to make adjustments to equipment; to operate required testing and monitoring equipment; and sufficient strength to lift objects up to 100 pounds;
- Sufficient personal mobility, flexibility, stamina, agility, and balance to perform operation and maintenance tasks which require stooping, pushing, pulling, climbing and working on ladders, working in enclosed and confined spaces, and work in a construction, sanitation, water and wastewater system environment.