

# CITY OF GOODING

## APPLICATION FOR SPECIAL USE PERMIT

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Date of Application: \_\_\_\_\_

Application No.: \_\_\_\_\_

Approved as to Form (Staff) \_\_\_\_\_

Fee: **\$50.00** \_\_\_\_\_

### PLEASE SUBMIT 6 COMPLETE PACKETS

#### **A. APPLICANT INFORMATION:**

1. Name: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

2. Contact Person (**ONLY if other than applicant**): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

#### **B. REQUEST INFORMATION:**

1. That a Special Use Permit be granted for the real property located at (street address):

\_\_\_\_\_

and legally described as: \_\_\_\_\_

\_\_\_\_\_

for the proposed use of: \_\_\_\_\_

\_\_\_\_\_

2. Present use of property: \_\_\_\_\_

3. Existing Zoning: \_\_\_\_\_

4. Project Land Area: \_\_\_\_\_

5. Project Building Size: \_\_\_\_\_

C. **THE FOLLOWING INFORMATION IS REQUIRED TO ACCEPT AN APPLICATION:**

1. The applicant must prove control of the property for which the request is being made by **providing ONE** of the following:
  - a. Copy of **Warranty Deed**; .....**OR**.
  - b. Copy of Earnest Money Agreement or Contract of Sale, **duly acknowledged and signed by BOTH Buyer and Seller**; .....**OR**
  - c. Copy of Lease Agreement **AND** Owner's Written Consent.

2. A site plan **to scale**, on **8 1/2 " x 11" paper**, of the subject property showing the following information:

- a. lot dimensions, location of all existing and proposed buildings, parking areas, setbacks, fences, etc.
- b. If new buildings are proposed, **elevations certificates are required**.

3. Reason for request:

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4. An explanation of the project, including hours of operation, traffic anticipated, number of employees, etc.:

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5. Please complete a statement evaluating the impact of the proposed use on the surrounding area, including any problems with noise, air pollution or other plans that deal with same:

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6. The persons or agencies applying for the special use permit shall be responsible to provide agency letters from such applicable entities as Idaho Power, Transportation Department, Police Department, Fire District, that there are no conflicts and evidence that the proposed site shall be served adequately by essential public facilities and services such as highways, streets, police, and fire protection, drainage structures, refuse disposal, water and sewer, and schools.
7. Attach a list of names and addresses of all **property owners** within three hundred (300) feet of the **perimeter** of the subject property.  
*(This can be obtained through a title company or the Assessor's Office in the County Courthouse.)*
8. The applicant is required to mail a copy of the public notice letter, provided by the planning & zoning secretary, to property owners within 300' of the external boundaries of the land being considered, and any additional area that may be substantially impacted by the proposed special use. At least fifteen (15) days prior to the hearing, the notification letters will be brought to the planning and zoning secretary, ready for mailing in an addressed, stamped envelope. Property owners or residents who reside outside the postal services zip code mailing limits of the city, shall be given notice of the public hearing by certified mail. (Ord. 626 Sec 11-11-4)
9. A minimum of seven (7) day prior to the scheduled hearing date the applicant is required to post a public notice sign, in a conspicuous place on the property with extra copies of the public notice letter placed with the sign. Proof that the public notice sign was posted within the specified time must be submitted.

Note: if the mailing and posting requirements have not been met the request will be withdrawn from the agenda.

I hereby certify that I am the applicant named herein, and that the foregoing statements and answers herein contained, and the information on the attached maps, are in all respects true and accurate to the best of my belief.

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Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

The city reserves the right to not officially accept this application until a total review is accomplished and all required information is submitted.

The date of the public hearing will be established upon the acceptance of the completed application by the Gooding City Planning & Zoning Commission.

(applicant name & address) \_\_\_\_\_

**SIGNATURES OF PROPERTY OWNERS WITHIN THREE HUNDRED (300) FEET OF THE PERIMETER OF THE SUBJECT PROPERTY:**

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

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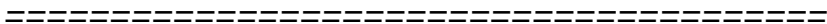
Address: \_\_\_\_\_

Signature: \_\_\_\_\_

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Signature: \_\_\_\_\_

Address: \_\_\_\_\_



**OFFICIAL USE ONLY:**

Commission Hearing:

Publish: \_\_\_\_\_

Hearing: \_\_\_\_\_

**COMMISSION ACTION**

Date: \_\_\_\_\_ Motion: \_\_\_\_\_

Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_ 2nd by: \_\_\_\_\_ Vote: yes \_\_\_\_\_, no \_\_\_\_\_

Testimony given by: \_\_\_\_\_

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\_\_\_\_\_

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Council Hearing (**upon appeal**):

Publish: \_\_\_\_\_

Hearing: \_\_\_\_\_

**CITY COUNCIL ACTION**

Date: \_\_\_\_\_ Motion: \_\_\_\_\_

Conditions: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_ 2nd by: \_\_\_\_\_ Vote: yes \_\_\_\_\_, no \_\_\_\_\_

Testimony given by: \_\_\_\_\_

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